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**From:** Mroszczyk, Alice (DPH)  
**Sent:** Thursday, February 21, 2008 2:03 PM  
**To:** Hobbs, Sylvia (DPH); Anderson, Teresa (DPH); Anderson, William (DPH); Bilansky, Arnold (DPH); Bilodeau, Peter (DPH); Bimbashi, Erti (DPH); Caceres, Isabel (DPH); Caloggero, Dina (DPH); Collins, Rachel (DPH); Foster, Kevin (DPH); Hanchett, Andrew (DPH); Hawk, Elena (DPH); Hood, Malena (DPH); Hume, Beth (DPH); John, Betsey (DPH); Knorr, Robert (DPH); MacMillan, Annie (DPH); Miller, Tracy (DPH); Mitra, Monika (DPH); Murphy, James (DPH); Ohannessian, Dana (DPH); Rowe, Dan (DPH); Tran, Loc (DPH); Troppy, Scott (DPH)  
**Cc:** Miller, Tracy (DPH); Diop, Hafsatou (DPH); Thibault, Mark (DPH); Anderson, William (DPH)  
**Subject:** RE: Data Liaison Meeting 2/27  
**Attachments:** New Account Request Form.pdf

My sincere apologies – I attached the wrong version. Attached is the latest version of Erti's form. If you are unable to open it, **please let Erti know**. You may also be able to access this form through our shared directory: S:\Data\_Access\Data\_Liaisons\IT Draft Documents

Thanks,  
Alice

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**From:** Hobbs, Sylvia (DPH)  
**Sent:** Thursday, February 21, 2008 1:56 PM  
**To:** Mroszczyk, Alice (DPH); Anderson, Teresa (DPH); Anderson, William (DPH); Bilansky, Arnold (DPH); Bilodeau, Peter (DPH); Bimbashi, Erti (DPH); Caceres, Isabel (DPH); Caloggero, Dina (DPH); Collins, Rachel (DPH); Foster, Kevin (DPH); Hanchett, Andrew (DPH); Hawk, Elena (DPH); Hood, Malena (DPH); Hume, Beth (DPH); John, Betsey (DPH); Knorr, Robert (DPH); MacMillan, Annie (DPH); Miller, Tracy (DPH); Mitra, Monika (DPH); Murphy, James (DPH); Ohannessian, Dana (DPH); Rowe, Dan (DPH); Tran, Loc (DPH); Troppy, Scott (DPH)  
**Cc:** Miller, Tracy (DPH); Diop, Hafsatou (DPH); Thibault, Mark (DPH); Anderson, William (DPH)  
**Subject:** RE: Data Liaison Meeting 2/27

Erti – *Wowie Zowie!* That's a real cool automated send of XML fields through PDF to desktop e-mail.

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**From:** Mroszczyk, Alice (DPH)  
**Sent:** Thursday, February 21, 2008 1:04 PM  
**To:** Anderson, Teresa (DPH); Anderson, William (DPH); Bilansky, Arnold (DPH); Bilodeau, Peter (DPH); Bimbashi, Erti (DPH); Caceres, Isabel (DPH); Caloggero, Dina (DPH); Collins, Rachel (DPH); Foster, Kevin (DPH); Hanchett, Andrew (DPH); Hawk, Elena (DPH); Hobbs, Sylvia (DPH); Hood, Malena (DPH); Hume, Beth (DPH); John, Betsey (DPH); Knorr, Robert (DPH); MacMillan, Annie (DPH); Miller, Tracy (DPH); Mitra, Monika (DPH); Mroszczyk, Alice (DPH); Murphy, James

(DPH); Ohannessian, Dana (DPH); Rowe, Dan (DPH); Tran, Loc (DPH); Troppy, Scott (DPH)

**Cc:** Miller, Tracy (DPH); Diop, Hafsatou (DPH); Thibault, Mark (DPH); Anderson, William (DPH)

**Subject:** Data Liaison Meeting 2/27

Following is the proposed agenda for next week's Data Liaison meeting, scheduled for **Wednesday, 2/27, 9:00-10:30 in Lobby #1** at 250 Washington Street. If anyone needs to participate by telephone, please let me know and we will try to arrange it.

1) ITS Form (attached)

Erti has designed a form for folder permission requests and changes. Please send comments and be prepared to discuss any recommendations or new ideas on permissions at the meeting.

2) Database surveys

Several surveys have been completed during the last year. We would like to discuss the purposes these serve and solicit your feedback on what should be collected: how the information may be of use to you, the Commissioner's Office, or others; and what would be the most useful and flexible format. We'd also like to work with you as key contacts in collecting information about data held within DPH as well as at offsite locations.

3) Encryption

Discussion of the need to encrypt confidential information on laptops, thumb drives, and other portable media. What is your experience? What tools are available?

Please suggest any other topics or bring questions you would like to share with the group.

Thanks,

Alice

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